



AGENDA

April 15, 2024 • 7:00 p.m.
 Wattsburg Area Elementary Center

I. Call to Order – Mr. Jeremy Bloeser, Board President

- A. Pledge
- B. Roll Call:

<input type="checkbox"/> Mr. Gregory Brumagin	<input type="checkbox"/> Mrs. Nicole Lee	<input type="checkbox"/> Mr. Jesse Williams
<input type="checkbox"/> Mrs. Britni Burlingham	<input type="checkbox"/> Mr. Stephen Morvay	<input type="checkbox"/> Mr. Brian Young
<input type="checkbox"/> Mrs. Lea Hetherington	<input type="checkbox"/> Dr. Andy Pushchak	<input type="checkbox"/> Mr. Jeremy Bloeser
- C. Approve Agenda and Addendum
- D. Approve Minutes from the March 18, 2024 Regular Board Meeting and the April 8, 2024 Work Session, the February 19, 2024 Curriculum Committee meeting and the March 18 and April 8, 2024 Finance Committee meetings.

II. School Reports

III. Guest and Citizen Comments

- A. All Guests/Citizens will be recognized and directed by the Board President. The portion of the meeting during which participation of the public is invited shall be a maximum time limit of thirty (30) minutes.
- B. Guests/Citizens that have requested to be on the agenda are limited to 5 minutes.
- C. Guests/Citizens not on the agenda are limited to 3 minutes. Please sign in and provide your name and address.

IV. Superintendent’s Report – Dr. Ken Berlin

V. Business Administrator’s Report – Mrs. Vicki Bendig

- A. Treasurer’s Reports
 - [General Fund:](#) \$10,488,736.22
 - [YTD Budget to Actual Report](#)
 - [Capital Projects:](#) \$384,655.29
 - [Cafeteria:](#) \$750,281.22
 - [Cafeteria Profit/Loss:](#) Monthly: (\$18,104.03) YTD: \$38,015.94
- B. Bills

Exhibit A1	Checks Already Written: \$54,277.72
Exhibit A2	Checks Already Written: \$16,504.39
Exhibit A3	General Fund Bills: \$191,150.53
Exhibit B2	Cafeteria Checks Already Written: \$46,612.73
Exhibit B3	Cafeteria Bills: \$2,745.71
Exhibit C1	Capital Project Fund Bills: \$5,866.00
Exhibit C3	Capital Project Fund Bills: \$17,634.64
Exhibit D	SHS Activity Fund Report: \$91,675.47

Motion: To approve the reports, payments and invoices as presented.

VI. **Legal Advisement – Mr. Jeremy Bloeser**

LA – 1 (A) ARP ESSER Health and Safety Plan Bi-Annual Review

- **Motion:** To approve the District ARP ESSER Health and Safety Plan as outlined in [Exhibit E](#).

VII. **Finance – Dr. Andy Pushchak**

F – 1 (A) Transfers

- **Motion:** To approve the following transfers:
 - Monthly budgetary transfer from the budget vs. actual report as outlined in [Exhibit F](#).
 - \$175,000 from Unassigned Fund Balance to the Committed Fund for WAEC Booster Pump and Generator addition.

F – 2 (A) Budgetary Amendments

- **Motion:** To approve the following budgetary amendments as outlined in [Exhibit G](#).

F – 3 (A) Adoption of the Proposed Final General Fund Budget for 2024 – 2025

- **Motion:** To approve the adoption of the Proposed Final General Fund Budget for 2024 – 2025 in the amount of \$30,319,069 to authorize the Secretary to post the following notice: The Board of Directors tentatively approved the proposed final budget for the Wattsburg Area School District for the fiscal year of 2024-2025 on April 15, 2024. A copy of the said budget in the amount of \$30,319,069 is open for inspection by the public on the District Website. Adoption of the final budget is scheduled for June 17, 2024, 7:00 p.m. at the Wattsburg Area School District Elementary Center.

VIII. **Building and Grounds – Mr. Brian Young**

B – 1 (A) Utilization of School Facilities

- **Motion:** To approve the use of Seneca High School Auditorium, Cafeteria/Dining Room by the Greenfield Township Volunteer Fire Company on June 22, 2024 from 7:00 a.m. – 4:00 p.m. at an estimated cost of \$98.68.

B – 2 (A) WAEC Water Booster Pump and Generator Installation

- **Motion:** To approve the replacement and upgrade of the water booster pump and installation of a new natural gas backup generator at the elementary center as outlined in [Exhibit H](#).

B – 3 (A) Waste Water and Water Facilities

- **Motion:** To approve the waste water and water facilities service as outlined in [Exhibit I](#).

IX. **Personnel – Mrs. Nicole Lee**

P – 1 (A) ESS Substitute Additions

- **Motion:** To approve ___ as additions to the ESS Substitute List

P – 2 (A) Service Personnel Substitute List

- **Motion:** To approve ___ as an addition to the Service Personnel Substitute List.

P – 3 (A) Resignations

- **Motion:** To accept the following resignations:
 - Kristen Edwards, grade 6 teacher, effective June 8, 2024.

P – 4 (A) Appointments

- **Motion:** To approve the following appointments:
 - Bretton Smith as Social Studies teacher at Seneca High School effective the 2024-2025 school year.
 - Kayleigh Salisbury as Educational Support Aide, 7 hours/day, 180 days/year effective April 9, 2024.
 - Carl Bahm as cook, class B, 6.5 hours/day, 180 days/year effective April 9, 2024.
 - Cassidy Hall as elementary teacher at Bachelors, step 2 effective the 2024-2025 school year.

P – 5 (A) ESY Aide Appointments

- **Motion:** To approve the following Extended School Year aide appointments July 16 – August 8, 2024:
 - Jerry Adamus
 - Samantha Davis
 - Jennifer Morgason
 - Erin Urbaniak
 - Kayla Ballew
 - Michele Hewel
 - Mike Pettinato
 - Jill Pence (Med Assistant)
 - Cara Connolly
 - Dorene Johnston
 - Sarah Sheehan

P – 6 (A) Leave Requests

- **Motion:** To approve Intermittent Family Medical Leave for Haley Ottaway beginning April 4, 2024.

P – 7 (A) Conference Requests

- **Motion:** To approve Krista Wehan, Hillary Barboni, and Chris Paris to attend the From Bricks to Belonging on May 14-15, 2024 in Erie, PA at an estimated cost of \$69.16. Funds from Travel.

P – 8 (A) WASD Organizational Chart

- **Motion:** To approve the Wattsburg Area School District Organizational Chart as outlined in [Exhibit J](#).

X. **Policy – Mrs. Britni Burlingham**

PL – 1 (A) First Reading of Policies

- **Motion:** To approve the first reading of the following policies:
 - 200. Enrollment of Students – [Exhibit K](#)
 - 202. Eligibility of Nonresident Students – [Exhibit L](#)
 - 217. Graduation – [Exhibit M](#)
 - 252. Student Acceptable Use of Internet, Computers and Network Resources – [Exhibit N](#)
 - 254. Educational Opportunity for Military Children – [Exhibit O](#)
 - 810. Transportation – [Exhibit P](#)
 - 815. Employee Acceptable Use of Internet, Computers and Network Resources – [Exhibit Q](#)
 - 819. Suicide Awareness, Prevention and Response – [Exhibit R](#)

XI. **Curriculum – Mr. Steve Morvay**

C – 1 (A) Seneca High School Textbooks

- **Motion:** To approve the adoption of *School to Career* (12th edition), Hutchison, B. (2023) and *Psychology in Everyday Life* (6th edition), Copyright 2023 as outlined in [Exhibit S](#).

C – 2 (A) Mercyhurst University Affiliation Agreement

- **Motion:** To approve the affiliation agreement for academic field experience between WASD and Mercyhurst University as outlined in [Exhibit T](#).

C – 3 (A) Final Third-Party Contractor Agreement for Title I Services

- **Motion:** To approve the Final Third-Party Contractor Agreement for Title I Services for 2023-2024 school year as outlined in [Exhibit U](#).

C – 4 (A) Barber National Institute Linkage Agreement

- **Motion:** To approve the linkage agreement between the Barber National Institute and Wattsburg Area School District as outlined in [Exhibit V](#).

XII. **Technology – Mr. Jesse Williams**

TE-1 (A) District Website

- **Motion:** To approve services for website redesign with EMS LINQ Connecting the K-12 Community.

XIII. **Transportation – Mr. Greg Brumagin**

T – 1 (A) Transportation Requests

- **Motion:** To approve the transportation requests and ratification of field trips since last meeting as outlined in [Exhibit W](#).

XIV. **Athletic/Extra-Curricular – Mrs. Lea Hetherington**

AE – 1 (A) Volunteer List

- **Motion:** To approve John Devine, Alicia Staaf, and Brian Staaf as additions to the WASD Volunteer List.

AE – 2 (A) Extra-Curricular Appointments

- **Motion:** To approve the following extra-curricular appointments:
 - Katie Berlin as Assistant Band Director at Step 1, effective April 19, 2024 for 2024-2025.
 - Steve O'Donnell as Drama Club Advisor effective April 3, 2024 for 2023-2024.
 - Tim Malinowski as A.P. Club Advisor effective April 3, 2024 for 2023-2024.

AE – 3 (A) Extra-Curricular Resignation

- **Motion:** To accept the resignation of Courtney Shumac as stage director effective April 3, 2024.

XV. **Miscellaneous**

M – 1 (A) Board Doc Agreement

- **Motion:** To approve the agreement for Board Docs for management of Board meeting agendas, minutes, and document archiving as outlined in [Exhibit X](#).

- XVI. **Erie County Technical School – Mr. Steve Morvay**
- XVII. **Northwest Tri-County Intermediate Unit – Dr. Andy Pushchak**
- XVIII. **Board Correspondence and Dialogue**
- XIX. **Adjournment**